



CHARGING AND REMISSIONS POLICY FOR SCHOOL ACTIVITIES

Approved by the Governing Body at their meeting on 8th October 2019.

To be reviewed three yearly

Chair of Governors, Sue Nelson

Signed 

Reviewed October 2019

East Preston Infant School is a Rights Respecting School. All pupils, staff and visitors have the right to be healthy, safe, educated, listened to and treated fairly. These principles are at the heart of our school ethos, and our policies and practices support these rights. We are committed to equal rights, mutual respect and shared responsibility.

In this Policy we specifically recognise the following articles from the UN convention on the Rights of the Child:

Article 3 – The best interests of the child must be a top priority in all things that affect children.

Purpose of the Policy

The purpose of this policy is to provide clear information about charging and voluntary contributions for East Preston Infant School activities.

Voluntary Contributions

In general, no charge can be made for admitting pupils to maintained schools. Where education is provided wholly or mainly during school hours, it should be free. It is therefore not possible to levy a compulsory charge for transport or admission costs for swimming lessons or for visits to museums, etc. during school hours. The East Preston Infant School follows the West Sussex policy for charging for school activities that mirrors the information given in the Department for Education's advice document revised in October 2014:

<https://www.education.gov.uk/aboutdfe/advice/f00213976/school-charging>

No compulsory charge will be made for any activity which takes place during school hours. Any contribution is entirely voluntary, and the pupils of parents who are unable or unwilling to contribute are not discriminated against. However, where there are not enough voluntary contributions to make the activity possible, and there is no way to make up the shortfall, then the activity will be cancelled.

Arrangements

All letters regarding contributions for school activities will make it clear that these are voluntary, and that children of parents who do not contribute will not be treated differently. If any parents have any financial difficulty (no child will be prevented from taking part) they will be invited to talk to the headteacher who will come to an agreed arrangement.

Residential trips

The school does not run any residential activities.

Before/After school Clubs

Clubs and activities that occur out of school hours will be considered as an 'optional extra' and a charge will be levied which includes an appropriate element for materials and other equipment, non teaching costs and teaching staff costs. This charge will not exceed the actual cost of the provision.

Music Tuition

There will be no charge for musical tuition if the teaching is an essential part of either the national curriculum or a public examination syllabus or is provided under the first access to the Key Stage 2 Instrumental and Vocal Tuition Programme. For other musical tuition, charges will be made for individuals or groups to play a musical instrument, and for the hire and repair of instruments which are used for instrumental tuition at school. No charge will be made in respect of a pupil who is looked after by the local authority (within the meaning of section 22(I) of the Children Act 1989).

Damage to School Property

If deemed necessary by the Governors and the Headteacher, parents may be asked to pay for the cost of broken equipment, damaged school property and defaced, lost or damaged school materials where this is a result of a child's misbehaviour.

Monitoring and Review of Policy

The Governing Body will review this policy every 3 years, and as necessary due to any changes in legislation.