



FEPIS (Friends of East Preston Infant School)

Annual General Meeting

Friday 11th July 2025

9am

Agenda

1. Present (Statement of number present) and Apologies

Claire New, S Hill, Sharon, Charlotte, Angela, Emma, Gemma

Absent: Claire, Scarlett, Costin, Amanda, Richard, Carolina, Tashii, Laura, Amanda

2. Co-Chair's annual report (Angela and Charlotte)

Charlotte/Angela - Have been co-chairs of FEPIS since November 2024. Charlotte already has a daughter at the school and Angela a new mum at the school. Together they have formed a new FEPIS committee "CORE FEPIS Group" this year with many new parents joining the team. Committee meetings happen every half term both at the school and social get-togethers to discuss fundraising ideas and financial priorities.

3. Treasurer's Annual Report (Sharon)

4. We have raised money from organising the following events

September 2024 until end of June 2025 – Total: £5924.51

Christmas card fundraising £197.80

BRAND NEW Fireworks evening, including Grand Raffle! £2849.86

Termly Discos £1511.99 (summer 25 TBC)

Easter Bake sale £160.30

£1 a square £50.00

Ice lolly Fridays £321.45 (to dated – 2 more to take place this term)

Non-Uniform days / Crazy hair days (upcoming) £0 to date

Pre-loved uniform sales £367.78

Cinema Evening £98.58

Sports Day tea and coffee morning £173.15

Colouring competitions £193.60

5. Grants/ Donations - Total: £924.60

East Preston Parish Council £750.00

Astra Recycling Bin £76.60 - **investigate alternative options and competitive rates. Massive decline in return although plenty being donated.**

Sum-up machine sales £98.00

6. Non-financial supported Events

Tea & Tissues

Wednesday 10th September 9-10

Information sent out to new parents via the office – poster to be supplied to the office.

Tables to be set up in the school hall. Biscuits and drinks available.

7. Financial Priorities for 2025 - 2026

FEPIS **agreed** that we would donate £2160.00 for the requested Astroturf in the Reception outdoor classroom as a priority.

It has been requested that FEPIS provide termly donations of £100 per year group (£300 per term) for topic resources (£900 in total). It has been discussed that FEPIS would keep an eye on the bank balance and if we can afford to, we have **agreed** that we would be more than happy to meet the school's request. Starting in September.

FEPIS invested £149 in 3 card machines due to a lot of parents not carrying change. After a little investigation and signal issues two of these were sold to the junior school. A final decision is to be made regarding next steps and alternative providers/arrangements.

Other options to be investigated as a **priority**. Things to consider:

- Wi-Fi signal (schools wifi does not reach very far)
- Possibility of using personal phones set up via the office?
- Staff unable to use their personal phones as per their agreements.
- Devices to be set up in advance of events. Appointed people would have to remain on stalls/in situ.
- Logging totals to report to Sharon to keep the accounts accurate.

Amazon wishlist – available for parents to view and donate/purchase for the school

Four further priorities for 2025/2026 which were:

- Strand toilets £200 - **yearly expense** in thanks for beach school use
- Public Liability Insurance £60 - **non-negotiable** – Renew NOW
- Music enrichment workshops £1000 - **agreed – pending fireworks**
- Wall mounted play panel £400-£800 (depending on design) - **subject to finances pending fireworks. Will re-visit at the end of the year.**

8. Special thanks

We have been lucky to have so many kind parents offering to support FEPIS this year and we would like to give special thanks to you. Thank you as always to Sharon for being our treasurer, you do a fantastic job keeping the finances accounted for. Claire, thank you for stepping back in after your departure and helping co-chair with Charlotte and Angela – you have been a SUPERSTAR and we couldn't have done it without you. Laura Wheatley school liaison support has been immensely appreciated and a very valued and welcomed link to the school. A big welcome to Emma as the new FEPIS secretary and newsletter expert.

Fiona and Sue in the office who are incredibly supportive and assist us in organising all events and so much behind the scenes. Thank you.

Also, a massive thanks to the following people who are the Core FEPIS members.

Tashii in charge of and running our uniform sales, Richard, Carolina, Toby, Amanda x2, Gemma, Costin and Scarlett for core support. Your support is hugely required to run the school events and you donate so much of your own time to help the school.

None of the events/activities mentioned in this report would have happened without the amazing support FEPIS have had from parents who have volunteered their time in helping and we would like to take this opportunity to thank them for giving up their time and donations throughout the year.

Our events would also not be possible without the dedicated support of Mrs New and our constant demands and help from Mr Hill – we are incredibly grateful.

9. Next Steps

- Build Social Media presence
- Recruit more volunteers to support long term planning and bigger events e.g., summer fayre and better ROI.
- Become more self-sufficient to reduce additional workloads to the office.
- Improving Financial planning and information sharing
- Explore more grant opportunities
- Build more community links
- Find corporate sponsors to support the school
- With donations reducing- long term plan for fundraising

10. AOB:

- Fireworks considerations – **Earlier sales of Raffle tickets, junior school can sell on behalf of EPIS as we have a lottery licence.**
- **Card machines/use of personal phones for trusted people to allow card transactions. Set up in the office in the run up to fireworks, not on the day.**
- **Event bands to be on everyone!**
- Sponsorship/Grants - **work towards a lot more sponsorship and donations towards the fireworks event and raffle prizes.**

- Mrs New has a bid writer to help apply for grants on behalf of the school & FEPIS
- If anybody comes across any possible grants that can be applied for, forward details to office@epinf.co.uk to be considered for application.
- One stop & David Hunt mentioned – charitable return to the community, what could the school do/offer?
- Register for Gift Aid
- Discos – consider asking for donation again from September – have additional drop of days – earlier drop off, store in the school.
- Sign in for discos to be addressed! Sign in before office allow volunteers through. One at office, one at side door.
- Leavers' assembly – books to be given out on Monday 21st. Charlotte and Emma to be at the leavers' assembly on Monday. Communication to be sent out to Y2 only to explain what leavers will get on the disco, photo opportunity, a book and lanyard etc.
- Tea and Tissues for September – who will be present?
Wednesday 10th September.

Looking forward to the next academic year, the committee will need to be proactive in recruiting new committee members and volunteers to ensure the continuation of the school's PTA.

Targeted approach to planning the fireworks to build on the success of last year.

On behalf of the committee, we would like to extend our sincere appreciation and thanks to all parents who have supported FEPIS during the last 12 months, whether that is through buying tickets, donating, coming to FEPIS meetings; helping at events and attending events.

FEPIS exists not only to fundraise but to bring together children, parents/carers and staff giving everyone the opportunity to have fun together and forge links with our local community.

We look forward to another year of fun and fundraising!

11. Date of next meeting

Fireworks meeting booked in – Friday 12th September 9am. Let juniors know.
FEPIS meeting – Wednesday 13th August 2025 – planning for the year ahead
AGM July 2026 – TBC