

# Consultation

The proposed expansion of  
primary schools in the south  
of West Sussex



[www.westsussex.gov.uk/haveyoursay](http://www.westsussex.gov.uk/haveyoursay)

**Consultation ends 17 July 2015**



## Introduction

The southern area of West Sussex is served by a large number of highly-regarded and successful schools. The County Council has been closely monitoring the number of children in these schools to ensure the demand for places can be met. We now have evidence that the number of children in local primary schools in Angmering, Bognor Regis/Felpham, Chichester, Littlehampton and Shoreham localities is increasing. This is due in part to an increase in the birth rate, inward migration, and also in response to major housing developments.

This booklet explains the proposals for local schools to expand to cater for the additional numbers. WSCC, in its role as commissioner of school places, is working in partnership with the schools by co-ordinating this consultation exercise on their behalf. The individual governing bodies of each of the schools concerned will take the final decision.

We value your ideas and comments on these proposals, urge you to read this document and respond to us with your views by completing the response form at the back of this booklet or on-line via [www.westsussex.gov.uk/about-the-council/have-your-say](http://www.westsussex.gov.uk/about-the-council/have-your-say). We will pass your thoughts to the relevant schools for their consideration. Your opinions are important to us all and will influence how and where school places are provided.

Schools identified for expansion in the north of the county will form part of separate consultation.

**Jeremy Hunt**

Cabinet Member for Education and Skills

## Size of school and forms of entry

A form of entry (fe) is usually defined as 30 pupils per year of age; thus a three form entry (3fe) primary school will have up to 90 pupils per year of age and up to 630 in total across the school (YR – Y6). Such a school would require a minimum of 21 classbases plus other supporting accommodation – hall, learning resource areas, staff, administration accommodation etc.

## Pupil numbers – a national issue

Extra classes are being added and new schools being built across the country in order to cope with a rapid rise in the birth rate particularly in the South East. In 2010, the number of primary school pupils began to increase and an equivalent increase is expected in secondary schools from 2017. \*By 2023, the number of pupils in state funded primary schools will increase to 4.661 million, 9% higher than in 2014.

\*Department for Education National Pupil Projections  
– Future Trends in Pupil Numbers July 2014.

## Pupil numbers in West Sussex

West Sussex is not excluded from this rise and the County Council has been working alongside schools in recent years to expand the number of places available. There were 107,820 pupils aged 2–18 years in state sector schools in West Sussex in October 2014, including nursery classes and Alternative Provision Colleges. It is expected this number will rise to 119,600 (11%) by 2030. WSCC, in its statutory duty to provide appropriate and sufficient school places wishes to ensure there is a 5% buffer in the total number of places available to allow for parental preference and movers in, etc.

In the spring of 2014 we received new information from the Child Health Bureau, part of NHS West Sussex, about the number of pre-school children who currently reside in the county. This information showed numbers will continue to grow and with inward migration, immigration and housing development also impacting we anticipate that the high demand for places will be sustained long term. There is also a corresponding increase in demand for secondary school places anticipated as the younger children move through the system.

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### A map showing the north and south of the county

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## Angmering Locality

### East Preston Infant and Junior Schools

Demand for places across the locality has been high and this is projected to continue, particularly due to the impact of planned housing. East Preston has been agreed as an appropriate location for additional numbers to be accommodated. The extra classrooms required are designed to be in permanent buildings. The governing body of

the infant school supports a permanent building solution with enhanced facilities suitable for the increased pupil numbers. The governing body of the junior school support the proposals in principle however reserve their right to give it further consideration taking account of responses received from this consultation.

YEAR	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Number of YR pupils living in catchment	70	75	80	66	51	68*

\*This year's data often under reads

SCHOOL	PROPOSAL	PROPOSED DATE
East Preston Infants	Increase from two to three form entry (60 to 90 intake)	September 2016
East Preston Juniors	Increase from two to three form entry (60 to 90 intake)	September 2018

## Bognor Regis and Felpham Locality

### Nyewood Infant and Junior CE (VA) Schools

Similar 'bulge' patterns are being experienced at the Nyewood Schools and as a result the infant school increased their PAN to 90. The same is now proposed for the junior school. However, as the expansion is less than 25%

of their overall capacity it does not require formal consultation or approvals other than via separate Admissions consultation. Ideas and comments are still welcome as part of this consultation.

## Chichester Locality

### Parklands Community Primary School

The school is a popular and successful one form entry school and demand for places is high. In 2012 and 2013 the school admitted an additional class at YR to accommodate this demand. Whilst demand remains high across the locality and

is projected to continue, it is proposed that the school expands on a permanent basis. The governing body support enhanced building solutions suitable for increased pupil numbers.

YEAR	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Number of YR pupils living in catchment	50	57	53	43	30	42*

\*This year's data often under reads

SCHOOL	PROPOSAL	PROPOSED DATE
Parklands Community Primary	Increase from one to two form entry (30 to 60 intake)	September 2016

## Littlehampton Locality

### Rustington Community Primary School

The school is currently a two form entry school but pressure for places has been high across the locality and above the two forms of entry in Rustington in particular. The additional classrooms required

to accommodate expansion are designed to be in permanent buildings. The governing body support a permanent building solution with enhanced facilities suitable for the increased pupil numbers.

YEAR	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Number of YR pupils living in catchment	73	56	86	73	61	60*

\*This year's data often under reads

SCHOOL	PROPOSAL	PROPOSED DATE
Rustington Community Primary	Increase from two to three form entry (60 to 90 intake)	September 2016

## Shoreham Locality

### Buckingham Park Primary

The school is a two form entry primary school which serves a wide catchment area in Shoreham. Pressure for places at the school and across the locality has been high for some time and is projected to continue. In 2011 it was anticipated the school may need to expand so the core infrastructure

(hall, corridors, etc.) were updated to accommodate this. The additional classrooms required to accommodate expansion are designed to be in permanent buildings. The governing body support a permanent building solution with enhanced facilities suitable for the increased pupil numbers.

YEAR	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Number of YR pupils living in catchment	82	75	100	87	96	64*

\*This year's data often under reads

SCHOOL	PROPOSAL	PROPOSED DATE
Rustington Community Primary	Increase from two to three form entry (60 to 90 intake)	September 2016

### The Glebe Primary School

The school is a two form entry primary school however demand for places at the school has long outstripped supply and this is projected to continue. Expansion of the school would also assist the overall

demand on capacity across the locality and would be temporary in the first instance for September 2015. Permanent building enhancements and solutions would be in place for September 2016.

YEAR	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Number of YR pupils living in catchment	103	129	101	114	102	80*

\*This year's data often under reads

SCHOOL	PROPOSAL	PROPOSED DATE
The Glebe Primary	Increase from two to three form entry (60 to 90 intake)	September 2016

## Shoreham Locality (continued)

### St Nicolas and St Mary's CE (VA) Primary School

The school serves the parishes of Adur District. It is a Voluntary Aided Church of England school. It does not have a designated catchment area as the majority of pupils are eligible for a place due to parental church attendance. The school is currently a one form entry primary school but pressure for additional places has been high for some time so in response the school has admitted up to an additional 30 pupils at YR for the last three years.

In 2011 it was envisaged the school may need to expand and so the core infrastructure (hall, corridors, etc.) were updated to accommodate two forms of entry. The extra classrooms required to accommodate this increase on a permanent basis are designed to be in permanent buildings. The school and Diocese support a proposed building solution with enhanced facilities suitable for the increased pupil numbers.

YEAR	2013/14	2014/15	2015/16	2016/17	2017/18	2018/19
Number of YR pupils living in catchment	59	59	60	55	62	41*

\*This year's data often under reads

SCHOOL	PROPOSAL	PROPOSED DATE
St Nicolas & St Marys CE Primary	Increase from one to two form entry (30 to 60 intake)	September 2016

## Who is being consulted?

This consultation booklet is being sent electronically to all parents/carers, school governors, teachers and support staff who work at the schools identified for expansion. Copies are also being sent to headteachers of the neighbouring schools in the localities, local councils, MPs, Church Dioceses, leaders of the early years facilities, community groups, unions and professional associations. Copies will also be available at local libraries.

There will also be a separate consultation about the design of any new buildings particularly with residents local to the school sites as part of the usual planning application procedures.

Following the end of the consultation period on 17 July 2015 responses will be analysed and used to inform the governing bodies of each school in order for schools to take decisions on whether to proceed.

## What would any new buildings look like?

West Sussex County Council has considerable experience of school building and we would expect the architects commissioned to look at best practice across the County and nationally and draw upon the advice of the headteachers, governors and staff at the schools. There will also be opportunities for consultation with parents, pupils and neighbouring residents as part of the planning application process. All schools identified have sufficient site to allow for expansion and every effort will be made to minimise disruption for pupils, parents and neighbouring residents during building works, for instance scheduling as much work as possible during school holiday periods.

Funding has been identified from a central government grant known as 'basic need' and from financial contributions from housing developers.

## Transport implications and safe routes to school

As part of the process, schools will be expected to provide and, if necessary, revise school travel plans. Advice will be given by the Safer Routes to School team (part of the Transport Planning Service at West Sussex) to support the schools. Schools will be fully involved in the process of identifying problems regarding routes to school and potential solutions.

Concerns relating to this can be raised as part of the planning process which is subject to a separate consultation at a later date and must take place before planning permission can be granted.

## Diocesan Church schools, Free Schools and Academies

Nyewood and St. Nicolas & St. Mary's schools are voluntary-aided (VA) maintained schools with a Church of England character. Responsibility for work to VA school premises is shared between the school's governing body and the local authority (LA). WSCC is working in partnership with the Diocese of Chichester. Rustington Community Primary School is an academy, a state-funded school which runs independently from the Local Authority. Academies must follow the same rules on admissions, ([www.gov.uk/schools-admissions/admissions-criteria](http://www.gov.uk/schools-admissions/admissions-criteria)) special educational needs ([www.gov.uk/children-with-special-educational-needs](http://www.gov.uk/children-with-special-educational-needs)) and exclusions ([www.gov.uk/school-discipline-exclusions/exclusions](http://www.gov.uk/school-discipline-exclusions/exclusions)) as other maintained schools. Academies are funded through the West Sussex funding formula in the same way as maintained schools but they receive additional grant funding towards statutory functions that their academy trust is responsible for. WSCC is working with Rustington to address the need for additional places in the community. Expansion of an Academy requires approval from the Secretary of State.

A voluntary controlled school (VC) is a church, usually Church of England, school that is run by the local authority whilst the land and/or buildings are owned by the church or a church trust. A free school is an all-ability state-funded school set up in response to local demand. There are no VC or Free Schools involved in this process for proposed expansions.

## Impact on staff and pupils

Expansions of schools do not require in themselves reorganisation of staffing structures. Disruption for existing staff and pupils from any building works will be kept to a minimum and the schools and local authority will try to ensure that staff are supported and retained through the process. Teaching staff and classroom assistants will be recruited as and when required by the schools.

## **School budgets**

School budgets are calculated using a range of factors, the most significant of which is the number of pupils. An increase in pupil numbers would result in an increase of the budget in line with associated costs. Headteachers, governors and the local authority will continue to work together to ensure that schools have the right amount of funding to support the proposed number of pupils. 'Growth funding' is specifically targeted at expanding schools in the first year.

## **What will happen to the admissions arrangements?**

Infant class legislation aims to ensure that there are no more than a maximum of 30 children in each class during Year R, 1 and 2. The proposal is for the schools to grow incrementally, changing their admission number from Reception year upwards. Admission numbers are subject to separate consultation each year. The admissions team must run a consultation for a minimum of eight weeks between 1st November and 1st March before a final decision is taken.

## **Preferred options**

The options set out in this booklet are the County Council's preferred options following discussions with the locality groups of schools as well as full discussion with the schools involved. If you have sound educational reasoning why these options are not the best, please include them in your response.

## **How to make your views known?**

1. Complete the online survey on our 'Have Your Say' website [www.westsussex.gov.uk/haveyoursay](http://www.westsussex.gov.uk/haveyoursay)
2. Contact Lyndsay Irvine  
Email: [Lyndsay.irvine@westsussex.gov.uk](mailto:Lyndsay.irvine@westsussex.gov.uk)  
Phone: 0330 222 3047
3. Complete the response form opposite and return to your nearest school or by post to:  
School Organisation Team, Second Floor,  
Northleigh, Chichester PO19 1RH.

## **Questions and answers**

If you have any questions you would like answered before responding, please ask directly in school or to Lyndsay Irvine as above.

## **Timescales for consultation**

The consultation will run from 15 June until 17 July 2015. Your comments will be collated and analysed before being passed to the relevant governing body at the end of the consultation. The governing bodies will then consider the responses and make their decisions. A separate planning consultation then takes place to consider build and design.



## Consultation on the proposed expansion of primary schools in the south of West Sussex

The consultation response deadline is 17 July 2015

Please complete this form and return it to your child's school, or by post to:

**School Organisation Team**  
**2nd Floor**  
**Northleigh**  
**Chichester PO19 1RH**

Or email your responses to  
**lyndsay.irvine@westsussex.gov.uk**

Please contact us on 01243 752321 if you, or someone you know, would like a copy of this document in another language, in braille, large print, on audio or computer disc.

Alternatively you may wish to ask at the school office and school administrators will be happy to help or contact the above number on your behalf.

Please complete the following about you and which school you are commenting on

**1. Please provide your postcode including a space in between, e.g. PO19 1RH**

**2. Which one of these best describes you:**

Parent/carer

Member of staff

Pupil

Local resident

Governor

Other

If other, please specify:

**3. Which school does your response refer to? If responding about multiple schools, please select more than one school and add a comment in the box.**

East Preston Infant School

Buckingham Park Primary School

East Preston Junior School

St Nicolas and St Mary's CE (VA) Primary School

Nyewood CE Infant School

Glebe Primary School

Nyewood CE Junior School

Rustington Community Primary School

Parklands Primary School

More than one School

Comments

## Please give us your views on the proposals

### 4. Please tick if you are:

In support of the proposed expansion of the school

Object to the proposed expansion of the school

Nether support nor object to the proposed expansion of the school

### 5. Please state any further views you have on the proposals.

You may want to refer to individual schools, proposed admissions arrangements, timescales, transistional arrangements or any other aspect you would like to raise.

Comments

## About you

**You don't have to complete this section but it would help us to make sure all our services are fair and accessible if you do.**

### 6. Age (please tick as appropriate)

16 or under  17 to 24  25 to 44  45 to 64  65 plus  Prefer not to say

### 7. Are you...?

Single  Cohabiting  Married  Civil partnership  Separated   
Divorced / partnership dissolved  Widowed  Other  Prefer not to say

8. Are you...? Male  Female  Prefer not to say

### 9. What is your ethnic group?

White  Mixed / multiple ethnic groups  Asian / Asian British   
Black / African / Caribbean / Black British  Prefer not to say

### 10. What is your religion?

Buddhist  Christian (including Church of England, Catholic, Protestant)  Hindu   
Jewish  Muslim  Sikh  Any other religion  No religion  Prefer not to say

### 11. Are your day-to-day activities limited because of a health problem or disability which has lasted, or is expected to last, at least 12 months?

Yes, limited a lot  Yes, limited a little  No  Prefer not to say

### 12. Are you pregnant at this time?

Yes  No  Prefer not to say

### 13. Have you recently given birth (within 26 week period)?

Yes  No  Prefer not to say

Thank you for taking part in our survey. Consultation closes on 17 July 2015.  
Results will be forwarded to individual school for further consideration and updates made to the Have Your Say pages [www.westsussex.gov.uk/have\\_your\\_say](http://www.westsussex.gov.uk/have_your_say) in July 2015.

